

Registered Office: 36 Phillips Court, Water Street, Stamford, PE9 2EE Company Registered No: 10571600

The General Data Protection Regulation for Hygiene Vision Europe Ltd.

New regulations are being introduced on the 25th May 2018 that relate to how organisations store and use your company data.

We are very excited about the new level of control these regulations provide to the people who use our company.

We take your data very seriously and it is protected to the highest level.

The six data protection principles that Hygiene Vision-Europe Ltd will adhere to are as follows:

- 1. Personal and company data will be processed fairly, lawfully and transparently.
- 2. Obtained only for specific, explicit, legitimate and lawful purposes.
- 3. Adequate, relevant and not excessive.
- 4. Accurate and up to date.
- 5. Kept for no longer than necessary.
- 6. Kept secure.

Ways in which we obtain personal and company information

This privacy notice applies to anyone who interacts with us in relation to our products and services, in person or via any media channel (e.g. email, website, telephone etc). We obtain personal and company information usually from your company itself and sometimes from certain third parties who work on your company's behalf. Where you provide us with information about other individuals, you must ensure that they have seen a copy of this privacy notice and are comfortable with you doing this.

Purpose and lawful grounds of our processing personal and company data

We process this data for the purpose of administering our relationship with you, to monitor performance and in order to protect the rights, property and safety of Hygiene Vision Europe Ltd, our customers and others. The legal ground upon which we process your personal and company data is based upon the fact that we process only standard information that is necessary for the performance of our business contract with you, a third parties legitimate interests such as a manufacturer or consultant, or it is required or permitted by law.

Sharing your information

We share your information within the Hygiene Vision Europe Ltd group, with relevant stakeholders and with others who help us provide services to you and your company or from whom we need information to assist us to provide products and services to your company. We only share the information according to the law.

How long do we retain your information.

We do not keep data 'just in case.' The details will remain on file for a maximum of three years as long as we have an ongoing relationship with your business. Should you wish for us to delete your account, then please contact us at our sales office via e mail. Information is NEVER sold on or given to any third parties other than those necessary to complete the transaction we have with your company.

Your company rights

You have the right to have access to your company information and to ask us to rectify, erase and restrict use of your company data. You and your company also have the right to object to your company information being used, and to ask for the transfer of information you have made available to us.

Marketing and preferences

We may use your personal and company information to send you marketing information relating to Hygiene Vision Europe Ltd common business interests with your company. This may be via post, telephone, social media platforms, emails and texts. If you do not want to receive personalised business marketing about products that have a fit with your company products and services that we think are very relevant to you, please contact us by email via info@hygienevision-europe .com

Voluntary consent

We don't automatically think you want to receive our marketing emails when you and your company begin a working relationship with Hygiene Vision Europe Ltd. You and your company may un-subscribe at any time by contacting our sales office via email. Removal will be personally done by an appropriately trained person.

Because of the change we have updated our data privacy notice to clearly set out how we will handle your data in the future.

If you require any further information regarding this please do not hesitate to contact us at commercial.director@hygienevison-europe.com

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